

WOODMANSTERNE GREEN BELT AND RESIDENTS ASSOCIATION ("WGBRA") PRIVACY NOTICE

WHO WE ARE

The WGBRA is a not-for-profit association representing the interests of members of the public in the Woodmansterne village. It has councillor representatives on the Surrey County Council and Reigate and Banstead Borough Council.

The WGBRA is what is known as the “Controller” of the personal information that is provided to us by our members, officers and volunteers. It can be contacted through our website.

THE PERSONAL DATA WE PROCESS

We hold contact information consisting of:

- a) names, home and email addresses of members
- b) names, home and email addresses and telephone numbers of road stewards
- c) names, addresses, telephone numbers and email addresses of committee members, officers and councillors

It is necessary to be able to contact the above through the contact information they supply to us.

WHY WE NEED YOUR PERSONAL DATA AND OUR LEGAL BASIS FOR PROCESSING IT

To be able to function as a representative body for our members we need to be able to communicate with them and record them as members. WGBRA have a legitimate interest in such communications including information about our activities. Personal contact details are required for this purpose.

To be able to operate the distribution of the newsletters the committee and members need to be able to communicate with the road stewards. The WGBRA and members have a legitimate interest in such communications. Personal contact details are required for this purpose.

To be able to operate the committee of the WGBRA under the terms of our rules we need to communicate with each other and enable members to communicate with the committee. All have a legitimate interest in such communications. Personal contact details are required for this purpose.

To the extent that we need to publish the contact details of councillors, committee members, officers and road stewards in the public domain we will seek their consent to do so.

WHAT WE DO WITH YOUR PERSONAL DATA?

All the personal information we process is processed securely by our officials according to their specific roles within the WGBRA. We will not rent, swap or sell your personal information to other organisations for them to use in their own marketing activities. No third parties have access to your personal information unless it is necessary for an official role you have accepted within the WGBRA.

HOW LONG DO WE KEEP YOUR PERSONAL DATA?

We only keep personal information for the duration of your involvement with the WGBRA.

WHAT ARE YOUR RIGHTS?

If at any point you believe the information we process on you is incorrect, you can request to see this information, and have it corrected or deleted in some circumstances. You have the right to ask the WGBRA not to process your personal data. However, in those circumstances it would not be possible to be a member or participate in WGBRA activities.

If you wish to raise a complaint on how we have handled your personal data, you can contact us through our website to have the matter investigated.

If you are not satisfied with our response you can complain to the Information Commissioner's Office <https://ico.org.uk/>